

POLICE DEPARTMENT
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Announcement of Position Availability

POLICE OFFICERS

(At least two positions available)

NMSU Police Department

\$34,694 starting for non-certified; certified laterals from \$36,732 to \$52,229 depending on exper.
Professional Staff Level 34

QUALIFICATIONS: Associate degree (in hand by hire date) OR a minimum of two (2) years experience as a certified Police Officer, OR served in the U.S. Military for a minimum of three (3) years with an Honorable Discharge OR an equivalent combination of education and experience.

SPECIAL REQUIREMENTS: Minimum of 21 years of age and a citizen of the United States. Eyesight correctable to 20/20 vision with no color blindness or depth perception deficiencies. Hearing correctable to normal ranges for routinely encountered sound levels and frequencies. Physical condition must be such as to allow performance of essential job skills. Must pass physical fitness assessment, written tests, and oral boards prior to employment. Job offers will be contingent upon successful completion of a medical examination, psychological examination, drug tests, and certification requirements.

GENERAL: Applicant must be able to attend and complete a Basic Police Officer Training Program, obtain certification, and complete a Field Training and Evaluation Program during the first year of employment. Applicants will receive an extensive background investigation, including previous employment, work performance, driving record, and criminal record. Must possess or apply for and receive a valid New Mexico driver license. Prior to criminal records, extensive citation histories, or a history of poor work performance may eliminate an applicant from further consideration.

EXAMPLES OF DUTIES: Assigned to Field Services Division and patrols assigned areas in a vehicle, on foot, or on a bike; work under direct and indirect supervision; may work shifts; files reports on incidents; conducts preliminary investigations; investigate traffic accidents; testify in court; make arrests and issue citations as necessary; direct and route traffic; give information to visitors; transport money from various departments to local banks; respond to intrusion and panic alarms; use equipment related to law enforcement function; process crime scenes; provide emergency assistance as necessary; and perform related work as required/assigned.

TO APPLY: Applicants must submit an application, a cover letter, resume, unofficial transcripts (if applicable), and a DD-214 (if applicable). Application packets and instructions may be downloaded from our website www.nmsupolice.com by selecting the employment link. Information regarding the application / testing process can be found on-line. The positions will remain open until filled.

CONTACT: For questions regarding the hiring process, contact Regina Enciso at (575) 646-3311.

NOTICE: Offers of employment are contingent upon verification of the individual's eligibility for employment in the United States of America. NMSU is an EEO/AA employer. Information contained in written applications for this position will be used in reports to governmental agencies unless the applicant prohibits this in writing.